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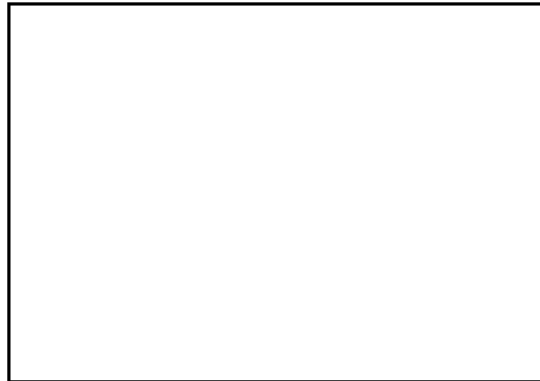
MINUTES
OF THE 13 JUNE 1983
MEETING OF THE FINE ARTS COMMISSION

1. The meeting was called to order at 1100 hours in Room 7D32 Headquarters. Present were:

Members:

Consultant:

Others:



25X1

2. The minutes of the 16 May 1983 meeting were approved as submitted.

3. Committee Reports

a. Exhibits

[redacted] gave the following Exhibits Committee report.

The present exhibit of [redacted] photos from China in the 1920's will run until 29 July.

August - Artists for Victory.

September - Hispanic Month.

October - Open.

November - Employees Art Show, coordinated by [redacted]



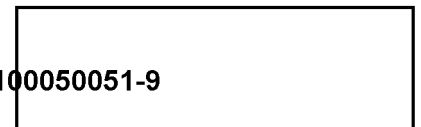
[redacted] advised she has been in touch with the Smithsonian concerning the possibility of obtaining an exhibit from them. However, the four exhibits that she

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brought to our attention at the May meeting have all been reserved and are not available to us at this time.

25X1 She also called to the attention of the members the many hours that employee [] has contributed 25X1 in helping display the exhibits. It was agreed that [] 25X1 [] will send a note to him expressing the Commission's appreciation for his efforts.

4. Old Business

a. Fence in Front of Satellite Antenna, North Parking Lot

25X1 [] reported to the members his observations and suggestions concerning the fence in front of the satellite antenna. The Commission had previously agreed that in its present state, it leaves the impression of being unfinished. [] said his first impression 25X1 was to stain the fence green, the idea being that it would blend in with the background. He showed the members his choices of three different shades of green stain for their consideration. Other alternatives were discussed, such as painting the concrete, facing the concrete with brick, the use of plantings, etc. [] 25X1 [] suggested that perhaps we should have an architect work with [] on this matter and [] 25X1 [] will make the arrangements for the services of an architect.

5. New Business

a. Possible Loan of Art Exhibit from NASA

25X1 [] asked whether the Commission had ever considered the possibility of getting art work from NASA to use as an exhibit. NASA commissions artists to depict various space activities; the paintings are displayed at their Maryland center. He suggested this might be worth looking into for an interesting exhibit and the members agreed. He will pursue this further and find out who we should talk to at NASA concerning the possibility of obtaining material from them.

b. Automatic Teller Machines for Credit Union

25X1 [] reported on the recent meeting he attended concerning proposed automatic teller machines for the Credit Union. We will have four automatic teller machines, two at Headquarters, one at NPIC, and one at the Chamber of Commerce Building. They will be

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in operation 24 hours a day at Headquarters and NPIC, and during working hours at the Chamber of Commerce Building. The ones at Headquarters will be installed at the same time the Credit Union is being renovated. They will be installed in the wall and will front on the hall (the J Corridor). They will be undergoing testing in October and it is planned they will be operational by the first of January.

c. Get Acquainted Meeting with Dick McCoy

[] introduced Dick McCoy, GSA Building Manager, to the Commission. Mr. McCoy discussed several projects of interest to the Commission, namely:

(1) The ceiling above the tunnel - An architect has come out and evaluated it; the report was to be done by 11 May and has been submitted, but Mr. McCoy has not yet seen it. The estimated cost of repairs is \$130,000.

(2) Wall lights around the front of the building - (He is referring to the square lights set into the wall, several of which are out.) Those in especially bad condition will be replaced very shortly.

(3) Broken curbing around the building - He advised that the cost of repairing the curbing is approximately \$50 a lineal foot; some of the curbing has already been replaced in combination with a repaving project. He does not have enough money to do the whole compound at present but eventually it will all be repaired.

(4) Funding - Mr. McCoy advised that the amount of money he gets is limited and is hardly enough to keep equipment running and repairs made; there is very little to spend on aesthetics.

d. Work Place Awareness Campaign

[] brought up for discussion the matter of a clean-up campaign. She advised that [] had expressed his concern about the appearance of some of our space and general housekeeping practices. In some instances there has been employees' abuse of our building. We have had clean-up campaigns in the past and she asked the Commission members if they felt we should have a strong campaign now. She passed around a draft of a proposed Employee Bulletin concerning housekeeping in Agency-occupied buildings. []

[] stated he would strongly urge that such a campaign be done in an upbeat manner and positive tone,

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emphasizing the good aspects of what must be one of the best-looking, best maintained Federal buildings anywhere. There was general agreement by the members that a housekeeping reminder program would be in order at this time. [redacted] will mark up the draft proposed Employee Bulletin on this, keeping it on an upbeat tone. [redacted] suggested we coordinate publication of the Employee Bulletin with a poster on the same matter.

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e. Memorial Wall

[redacted] advised that a star will be added on the Memorial Wall in memory of Robert Ames. His name will also be added to the book. She advised that it is the policy of the Agency that a review be done once a year to determine if stars for any prior deaths should be added to the Memorial Wall.

f. Purchase of Spotlights for Exhibit Hall

[redacted] advised that she had purchased six spotlights to be used in the Exhibit Hall; these will be directed on the cases. She has also ordered some high powered lights for the track at the north end of the hall.

g. Expiration of [redacted] Proper Display of Notices and Advertising in the Headquarters Building

[redacted] advised that we had received our semiannual reminder from Regulations Control Division that [redacted] which deals with the proper display of notices and advertising at Headquarters, is due again. They suggested that with the issuance of [redacted] and its predecessor [redacted], employees now seem to be aware of the proper display of such notices and perhaps Regulations Control Division could hold off and publish a notice after waiting an interval of six months. However, [redacted] said he feels we need to have something which has current validity which we can cite as authority. Therefore, we will request that the Headquarters Notice be reissued in August.

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6. The next meeting of the FAC will be held on Monday, 11 July, at 1100 in Room 7D32.

7. The meeting was adjourned at 12:15 hours.

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